

**Camano Water Association
Board Meeting Minutes
July 20, 2022**

Call to Order: Gael Fisk called the meeting to order at 2:00 pm, at the CWA office.

Roll: Board members present: Ron Cooper, Ross Michel, and Clay Wallace.
Board members not present: John Hale
Staff present: Lenore Heffernan, Dan Peterson, Andrew Turner, and Peter Turner.

Guests:

Members: Dan Wilson was not present.

Approval of June Minutes: Motion was made by Ross Michel and seconded by Ron Cooper to accept the meeting minutes for June 21, 2022. Motion carries.

Approval of June Finance Report: The June Finance Report and check register were in balance and approved as written. Motion was made by Ron Cooper and seconded by Clay Wallace. Motion carries.

Homes sold YTD: July: 24 June: 23, and Vacant lots sold YTD: July: 8 June: 7.
One new lien added in July: 4 total liens.

Operations Manager's Report – Refer to the report for information.

Source – Monday, July 18, Springbrook will be moving into the treatment plant site for one day to do the grading in preparation for fencing at a cost of \$2,108 per estimate. At the same time, CWA will be renting a mini excavator and installing a storm pipe for the fence to cross over and clearing fence line at a cost of \$1,000 for equipment rental and \$584 for an 18" x 20' storm pipe.

We are waiting to receive bids from McBride & Sons Fence Company, Guy line Fence and Countrywide Fence on the fencing and a bid from Allstar Hydroseed.

Neighbor to the north of the treatment plant has made no effort to relocate his fence off CWA's property. I am recommending we have our lawyer draw up a letter asking him to move said fence. Lenore will email our attorney about the letter.

Storage – Nothing to report.

Distribution – Two new homes are being built on the south end of Cascade View Drive.

577 DCVA have been installed YTD.

Equipment

New service truck has been ordered from Kendall Chevrolet of Marysville.

Update on the South End Water Main Extension – Nothing to report.

Gallons produced: May 3,983,611 June 4,523,959

New Business:

No new business.

Old Business:

- a. Cell tower Zoom meeting on July 6, update – Gael said the meeting went well, and the representatives gave us information about the process. Cheryl emailed us with info from FirstNet (First Responder Network Authority). Gael signed the Entry and Testing Authorization form to send to Cheryl. The application will take about 30 days for AT&T to review and respond.
- b. New board member questionnaire form – Lenore will have ready for the August meeting.
- c. Emergency Preparedness meeting – The next meeting is Wednesday, September 14, 1 – 2 pm.
- d. Rules for easements – Clay Wallace sent an email to everyone with some examples of easement information provided by local utilities on their website and a draft of possible CWA easements language for CWA Customers and Website. Please refer to the email for information.

Office Report and Communications:

- a. Checks will be signed on Friday, July 29 by Ron and John. Ross will review invoices, checks, bank statements and Quickbooks reconciliation.
- b. Update bank signatures – Lenore has emailed the bank and will follow up.
- c. Refer to the Calendar for monthly planning and maintenance requirements.
- d. Vacation notices – refer to calendar.

Data Analytics Report:

The information for the June '22 well data indicated that much like in May, the Wells are still seeing a good level of recharge for much of the month. However, as Andrew has mentioned before, the water levels are beginning to see their summer drop due to the expected increase in consumption. It is likely we will see this decrease continue for the next couple of months at least.

During June, Well 6 saw a large shift in the number of daily averages. During previous months, Well 6 has shown more days with higher average water levels. The readings for June have changed this substantially, instead showing an increase in days with lower daily average water levels. Well 6 continues to sit above the static level, though it seems we are beginning to see that trending downward for the summer months.

Likewise, Well 7 saw a distinct flip in daily averages favoring consistently lower numbers. Despite the change here, much of the month remained above static level, and only dipped below at the end of the month. As seen with Well 6, increased consumption is likely to keep the water levels trending downward for the summer.

Well 8 (like 7 and 6) also saw substantial changes to the daily averages. Though Well 8 was beginning to fall below the static line at the end of May, it fully dipped beneath during June, and this behavior is expected to continue. It is unlikely we will see any significant recharge until demand subsides at the end of summer.

Regarding water sales, Andrew had talked last month about how between 2021 and 2022 (January to May), there had been a drop in sales, leading to a fall in earnings of approximately \$8,900. Andrew and Peter are still unsure how this will impact financials toward the end of 2022, but early signs of increased water consumption are positive. It is likely that if water use continues the trajectory shown during the final days of June, we have a good chance to make up for money lost earlier during the year.

Adjourned: Meeting adjourned at 3:16 pm. All board members approved.

Reported by: L. Heffernan, Business Manager

Secretary: _____ **Date:** _____