

**Camano Water Association
Board Meeting Minutes
March 16, 2021**

Call to Order: The meeting was called to order at 2:03 p.m., at the Country Club facility.

Roll: Board members: Gael Fisk, Dick Pelland, Ron Cooper, and Dave Weir. John Hale was not available.
Staff: Lenore Heffernan, Dan Peterson, Peter Turner; Andrew Turner was not available.

Guests: Reps from Cetera will meet with Dick and Lenore next week; report at next board meeting.

Members:

Approval of February Minutes: The February Minutes were reviewed and approved as written with a motion by R. Cooper and seconded by D. Pelland; all accepted.

Approval of February Finance Report: The February Finance Report and check register were in balance and approved as written, with a motion by D. Pelland and seconded by R. Cooper; all accepted.

Operations Manager's Report – Refer to the report for additional information.

Dan gave a presentation showing the double-check valve, meter, register and transponder, and setter.

Source – Well 7 data logger has failed; Andrew and Peter are doing some tests to see if it is the cable or the logger.

Storage – Nothing to report.

Distribution – Saturday, 2/21, emergency call at 1248 Country Club Drive – a plumber broke a pipe inside the house and homeowner did not know where his meter box was. I gave him his meter box location and he was able to find it and shut off the water.

Saturday, 2/27, emergency call at 1331 Rainbow Lane – customer called in and said they had water coming out of the meter box. I responded and found that there was a break in the customers service line above the meter box. Customer had GS2 repair the same day.

16 manual meter reads were done prior to reading meters for billing.

We received 40 registers and transponders and GS2 will be installing approximately 27 to get us caught up. After that I should be able to keep up with replacing them. The batteries wear out due to age; these are the oldest in the service area.

495 double-check valve assemblies (DCVA) have been installed year-to-date.

Gallons produced: January 2,969,677 February 2,955,584

New Business:

- a. Email from Jerry Delich – Gael will contact him. Dave suggested Jerry make a presentation regarding the finances.
- b. Approve 2021 Budget – Dave Weir moved to make a motion and seconded by Ron Cooper. All approved.

Motion 2021-3-16-1: To approve the 2021 Budget.

- c. Salary scale – Dave Weir moved to make a motion and seconded by Ron Cooper. All approved.

Motion 2021-3-16-2: To accept the salary scale for the Field Tech hourly position.

