

**Camano Water Association
Board Meeting Minutes
February 16, 2021**

Call to Order: The meeting was called to order at 2:02 p.m., at the Country Club facility.

Roll: Board members: Gael Fisk, Dick Pelland, Ron Cooper and John Hale. Dave Weir was not available.
Staff: Lenore Heffernan, Dan Peterson, Peter Turner; Andrew Turner via Skype.

Guests:

Members: Jerry Delich – interested in board meetings.

Approval of January Minutes: The January Minutes were reviewed and approved as written with a motion by R. Cooper and seconded by D. Pelland; all accepted.

Approval of January Finance Report: The January Finance Report and check register were in balance and approved as written, with a motion by R. Cooper and seconded by D. Pelland; all accepted.

Operations Manager's Report – Refer to the report for additional information.

Dan gave a presentation about the water – what is the white scaling and black slime on the faucets? The white scaling is calcium deposits from hard water and the black slime is manganese build up. Why is there the smell of chlorine in the water? Off-gassing. We dose chlorine to protect public health from bacteria and for the treatment plant process to remove iron and manganese. Dan included a Water Hardness Scale with his report.

Source – Dan talked about the iron, manganese, chlorine dose and water hardness – refer to report.

Storage – There are 8 reservoirs with a total of 770,000 gallons of storage capacity; Monticello has 4 reservoirs with 530,000 gallons, Treatment Plant has 2 reservoirs with 80,000 gallons, Crest View has 1 reservoir with 80,000, and Elhardt has 1 reservoir with 80,000 gallons.

Distribution – due to Covid-19, being understaffed, and having no brown water calls we will not be flushing in March. A notice will be included with the March 1 bills.

477 double-check valve assemblies (DCVA) have been installed year-to-date.

Gallons produced: December 3,443,103 January 2,969,677

New Business:

- a. Computers for board members – Andrew talked about what he has looked at so far; further info will be available at the next meeting. Board members will have their own CWA emails.

Peter also said there is and private Board and Staff page on the website for reports and info and gave everyone the password.

- b. Approve 2021 Budget – Board members had questions and Lenore and Dick will discuss.
- c. Salary scale – Gael will have ready at the next meeting.
- d. CWA member interested in Trustee position – introductions were made.

Old Business:

➤ *Gael would like to receive an email for new goals to accomplish this year.*

- a. 2020 Company Goals
 - o Develop and refine our asset replacement plan Assigned to:
Peter, Dick
 - o Continue emergency preparedness. Staff, Ron, Dick, Gael, Ross
 - o Look to engage with other water companies at the CI Water Project forums in Spring and Fall. Staff, John
- b. Hire field technician – update – Andrew said applications are being received.
- c. Emergency Preparedness meeting – the next meeting is on Wednesday, March 10, 1 – 2 pm.

Office Report and Communications:

- a. B&O Tax reports for CIP reporting – CPA and Lenore reviewed the reports and will notify the board when ready.
- b. Checks are signed on Friday, February 26, by Dick and John.
- c. Refer to Peter’s Calendar for monthly planning.
- d. Vacation notices – refer to calendar.

Data Analytics Report:

Refer to Peter’s computer-generated reports.

Well 6 The aquifer water level is doing fine.

Well 7 is performing well.

Well 8 has less drawdown and recovery is the same as past 3 years; recharge is within 1 – 2 inches.

Sales – compared to 2019, in 2020 there were 880,000 gallons more used, 1.7% more water sold than predicted.

Adjourned: Gael Fisk moved to adjourn the meeting at 3:56 pm. All board members approved.

Reported by: L. Heffernan, Business Manager

Secretary: _____

Date: _____