

**Camano Water Association
Board Meeting Minutes
April 16, 2019**

Call to Order: The meeting was called to order at 3:05 pm.

Roll: Board members present Lois Bloom, Dick Pelland, and Danae Willson. Not present: Dave Weir, Gael Fisk, Ron Cooper. Staff present: Lenore Heffernan, Dan Peterson and Peter Turner.

Guests:

CWA Member(s): John Hale, Dennis Moraski, Peter Rockwell

Consent Agenda Items:

Approval of March Minutes and March Finance Report: reviewed and approved as written with a motion by Danae Willson and seconded by Dick Pelland; all accepted.

Operations Manager's Report was previously read by everyone and there were no questions. Dan Peterson spoke about the Mountain View Road (5 acres) with the new well, Class B system and the issues involved between Island County, DOH, and DOE. CWA has not received a letter from Island County about water availability with surrounding water systems.

New Business:

- a. Make a motion to accept Lois Bloom's resignation letter Dave
- b. .

Old Business:

- a. 2019 Company Goals Assigned to:
 - o Reprioritize capital projects for the next 10 years Dan, Greg
 - o Begin the planning, priority, and project time line for future pipe replacement Dan, Greg, Gael, Dave
 - o Develop and refine our asset replacement plan Danae, Peter
 - o Update and refine our WSP for DOH Dan, Greg
 - o Continue emergency management Staff, Ron, Dick, Gael, Ross,
 - o Look to engage with other water companies Danae, Staff, Board
 - o Educate and inform members about how the rates are determined Lenore, Peter

- b. Emergency Preparedness – See the notes from the meeting. Reminder – the next meeting is Wednesday, May 8, 1 – 2 pm at CWA.
- c. CIWP – April 11, Thursday, 1 – 4:30, Camano Center – Danae shared that the program for this meeting included Service Providers from the WA DOH, Dept. of Drinking Water, Island County, Operators, Engineers and Funders, as well as the core group of Camano Water Systems managers and board members. The program was an interactive workshop, where all attending participated in working through an array of situations that are typical in the running of water systems. This program is designed to support the water community in becoming more informed and better positioned to address current issues, as well as preparing to plan. It was another very productive meeting with over 50 water system members in attendance and about 15 service providers answered a variety of questions from the group. The next meeting is planned for September or October at the Camano Center.

Office Communications:

- a. Checks are signed on Tuesday, April 30 – Dick and Dave.
- b. Vacation notices – it is helpful to let others know of absences.

Data Analytics:

Well 6 aquifer is approximately six inches above the position it was at in March 2018.
 Well 7 aquifer – no data – the data logger will be replaced soon.
 Well 8 aquifer is approximately the same level it was at in March 2018 and seems to remain consistent.

Peter and Dan are proposing these four CIP as the next priority projects: the treatment plant improvements; Bonnie Lane 16" DI transfer line; replace registers and transponders; the upgrade to the meter reading software is required this year; and for Elger Bay Road south of Monticello Drive add 12" DI pipe.

Peter continues to work on the CIP rates for the projects relating to the Water System Plan (WSP) which Greg will show for the next twenty to thirty years, as reported to the DOH.

Peter and Dan asked for board approval to install the backlog of about 34 DCVA's. GS2 sent in a bid for \$350 each and the board members agreed it would be a wise move to get caught up with them.

Adjourned: L. Bloom moved to adjourn the meeting at 4:25 pm. All board members approved.

Reported by: L. Heffernan, Business Manager

Secretary: _____

Dated: _____