

**Camano Water Association
Board Meeting Minutes
May 17, 2016**

Call to Order: The meeting was called to order at 8:30 am

Roll: Board members present: Dave Weir, Ethel Bronson, Bob LaLanne, Duane Atkins, and Danae Willson. Staff present: Lenore Heffernan, Dan Peterson, and Peter Turner.

Guests: CWA member, Dick Pelland, attended the meeting.

Fire Chief Michael Schick attended the meeting, giving all of us the chance to meet and discuss many points of interest between the fire department and CWA. We talked about water flow for the hydrants, different scenarios in a disaster and how to handle them, info for the TP, future interties of neighboring water systems, a co-op for the water systems on C.I., and many other topics. He also indicated they do business inspections. It was a very productive meeting.

Approval of Minutes: The April minutes were reviewed. Bob requested an edit regarding the meeting with a water system. Lenore will make this change to the April Minutes. Dave and Ethel suggested using the member account number to identify them when attending a meeting.

Motion: Ethel made a motion to amend the Minutes to use the member's account number in place of their name from now and in the future. The motion was seconded by B. LaLanne and approved by all present.

Communications: Lenore reported that the insurance company who insured CWA during that time will contact member 001-1675-1; they attended the April meeting.

Finance/Office Report: The April finance report and check register were in balance, and approved as written, with a motion to approve by B. LaLanne and seconded by D. Willson, all accepted.

System Manager's Report: Please see the report for additional information. Some highlights follow:

Reservoir progress – Dan reported the plans have been approved by Island County. The bids were received at the engineer's office; Peter and Dan attended the meeting. Trico won the bid and Mt. Baker Silo is planning to begin in August. There will be a pre-con meeting in early June at the CWA office.

Source – TMG acid washed the chlorine generator at the treatment plant.

Storage – The reservoir plans are finally moving along after a lengthy permit process.

Distribution – The disinfection by-product for the last test was under on the mcl; we are required to do quarterly samples. We have reduced the chlorine and continuing the flushing in the Cavalero area.

General – Dan has received the WTP Level 1 certificate. The state is giving two years to locate all lead and copper lines and lead can no longer be purchased. CWA does not have L & C lines, but from the meter to the house there could be depending on what was used then. This is the homeowner's responsibility to research. It was suggested CWA provide information about L & C in the June newsletter.

The CCC backflow devices will start to be installed at the end of May. Dan and Pete have a plan to have ten each installed by two different companies who have given bids. Pete prepared and sent a letter to the homeowners notifying them of the date for the water shut off while the device is installed.

Peter and Dan attended the monthly co-op meeting in Pierce County at Tacoma PUD. A rep from the DOH gave a presentation about entering source metering data online.

Visual Reports: Peter reported that the aquifer recovery is above the static line for wells 6 and 7 and just below for well 8, for April this year. From May 2014 – 2016, all three wells had similar recovery. More water was sold in in 2014, and water usage was less in 2015.

Pete is also working on adding internet at the TP which will allow Dan to send his reports to the office and for future SCADA (security) monitoring.

Old Business:

Review activities regarding DOH Grant – Dave gave a brief update – Greg is completing his work on the systems and this will be coming to a close in July.

Plans for future board members – Danae continues her work for enlisting future board members and the points of interest and methods to engage some members to become board members.

June newsletter – Danae will email Teresa; Lenore indicated that Teresa has a conference to attend and will be sending a draft after that date.

Board review of tank contract – Dave said the site plan has been signed off with I.C. We will have a bid from Cane Engineering for the reservoir and Dave asked the board members for approval to accept the bid.

Motion: B. LaLanne made a motion to accept the Trico bid and for Greg Cane to move forward. Ethel seconded the motion and all accepted.

New Business:

Beach Drive discussion – Dave indicated he received correspondence from Cane Engineering regarding the preliminary work to be done by the archaeologist at \$10,100 and the surveyor at \$16,795. It has been determined this is necessary, but to place on hold until Pete can give financial projections of when to begin this part. We will focus on the reservoir for most of this year.

Check signing and vacations – Bob and Ethel will sign the monthly checks. Vacations are noted on the calendar.

June meeting – Dave talked to everyone about a tour, and it was decided for Dan to lead the way around the site of the new reservoir.

Adjourned: D. Weir moved to adjourn the meeting at 10:47 am. All board members approved.

Reported by: L. Heffernan, Office Manager

Next Board Meeting: June 21, Tuesday at 8:30 am